



BRIDGE REPLACEMENT PROJECT

Bi-State Working Group Meeting Summary

Thursday, September 2, 2021 | 2-3:24 p.m.
Port of Hood River – via Zoom
1000 E Port Marina Drive, Hood River OR 97031

In Attendance:

Committee: Marla Keethler (Mayor), City of White Salmon; Kate McBride (Mayor), City of Hood River; Mike Fox (Commissioner), Port of Hood River; Bob Benton (Commissioner), Hood River County.

Alternates: Kristi Chapman (Commissioner), Port of Hood River; Arthur Babitz (Commissioner), Hood River County.

Consultants: Stuart Bennion, Jason Tell and Brian Carrico, WSP.

Members of the Public: None

Staff: Michael McElwee, Executive Director; Kevin Greenwood, Bridge Replacement Project Director

Media: None.

WSP Preliminary Cost Estimate Amendment

Stuart Bennion, WSP Engineer, presented the concepts, costs and schedule behind producing an updated Preliminary Cost Estimate (PCE). The three main deliverables were: PCE Scoping and Assumptions, PCE Cost Verification, and updated methodology/format to the PCE.

Mike Fox asked if this would incur cost of capital. He also asked if the Port would charge for their involvement. Another question was if the Port office and maintenance shed would need to be relocated. Bennion replied that this would be discussed in the first meeting. Port staff would need to validate what they are doing and include their inputs in the draft final deliverables. Michael McElwee agreed to look into these potential costs.

Committee consensus was to have a final review of what the deliverables will be at an upcoming Bi-State Working Group (BSWG) meeting. McElwee noted that they are running out of funds from the 2017 appropriation from the state of Oregon, and suggested delaying the cost estimate for 2-3 months until the new grant agreement is signed. Commission consensus was not to delay the cost estimate and directed staff to get the funding identified as soon as possible.

Contracting with Procurement Consultant for RBMC

Kevin Greenwood presented the Replacement Bridge Management Contract (RBMC) procurement process. Staff recommended that a Procurement Consultant be hired on a short-term contract to help write the RFP

document. The selected Procurement Consultant would be retained under a Professional Services Contract with the Port of Hood River. Greenwood provided a brief overview of the schedule and scope of work for the Procurement Consultant. Staff is budgeting a range of \$20,000-\$40,000 for the short duration contract. The contract would be reimbursable by HB2017 funds.

Greenwood provided three options to obtain the procurement documents. Option One: BSWG/POHR gives authority to staff to find and sign a consultant at the September 7 meeting, staff interviews and enters into contract with eligible candidates, work could start in advance of September 21, and would allow for faster process. Option Two: BSWG/POHR authorize staff to interview prospective candidates at the September 7 meeting, staff develop a small (>\$50k) PSC for authorization at the POHR September 21 meeting, work would start after September 21, and would allow for more oversight. Option Three: Staff drafts procurement documents for review by agencies, there would be an increase in legal costs, and dependency on agency review. BSWG consensus was to proceed with Commissioner Fox's draft which will be revised with templates that Jake Anderson will provide. Final draft will be sent off for legal review.

Adjourn:

Greenwood provided a draft agenda for the September 13 meeting. Commissioner Fox noted that additional items will be added to the agenda in the next couple days.

-###-