



## Bi-State Bridge Replacement Working Group Agenda

**Meeting Date:** September 19, 2022

**Meeting Time:** 2:00-4:00p

**Location:** 1000 E. Port Marina Drive, Hood River, OR

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### Zoom Meeting

<https://zoom.us/j/98078338082?pwd=RIEvT2RsK2NKKzllaWpCNTFyZGVaZz09>

Meeting ID: 980 7833 8082

Passcode: 966154

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**Members:** Chair, Mike Fox (Commissioner), Port of Hood River; Vice Chair, Jake Anderson (Commissioner), Klickitat County; Catherine Kiewit (Mayor), City of Bingen; Marla Keethler (Mayor), City of White Salmon; Kate McBride (Mayor), City of Hood River; Bob Benton (Commissioner), Hood River County

**Alternates:** Kristi Chapman (Commissioner), Port of Hood River; Arthur Babitz (Commissioner), Hood River County; Joe Sullivan, City of Bingen (Councilor); Jason Hartmann (Councilor), City of White Salmon; David Sauter (Commissioner), Klickitat County; Jessica Metta (Councilor), City of Hood River.

**Staff/Consultants:** Kevin Greenwood (Project Director), Port of Hood River; Genevieve Scholl, Port of Hood River; Michael Shannon (Project Manager), HNTB;

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### 1) Welcome

### 2) Approval of Minutes

- Bi-State Working Group Meeting Minutes 8/2/2022

### 3) Informational Items

- A) BiOp Update – Denis Reich (ODOT), Carol Snead (ODOT), Tom Loynes (ODOT)
- B) Government Affairs 2023 Strategy – Dan Bates, Brad Boswell, Hal Hiemstra
  - a) State Legislative Tour, October 14th
  - b) Washington DC Return Trip, November 2022
- C) Replacement Bridge Management Consultant, HNTB
  - a) Schedule/Next Key Milestones - (Brian Munoz, Project Controls)
  - b) Project Delivery Approach - (Paul Huston, Project Delivery Method)
  - c) Geotechnical Work Amendment #1 - (Catherine Hovell, Engineering)
  - d) Project Development Amendment #1 – (Catherine Hovell, Engineering)
- D) Grant Updates
  - a) INFRA Grant
  - b) SS4A
- E) Commission Formation Agreements
- F) 4<sup>th</sup> Quarter 2022 Meeting Schedule

### 4) Action Items

Next Meeting, October 03, 2022

**Contact:** Michael Shannon, (425) 577-8071 or [mwshannon@hntb.com](mailto:mwshannon@hntb.com)



# BRIDGE REPLACEMENT PROJECT

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## Bi-State Working Group Meeting Summary

Monday, August 15, 2022 | 2:00pm – 4pm  
Port of Hood River – Commission Board Room & Via Zoom  
1000 E Port Marina Drive, Hood River OR 97031

### In Attendance:

**Members:** Chair, Mike Fox (Commissioner), Port of Hood River; Vice Chair, Jake Anderson (Commissioner), Klickitat County; Catherine Kiewit (Mayor - Excused), City of Bingen; Marla Keethler (Mayor), City of White Salmon; Kate McBride (Mayor), City of Hood River; Bob Benton (Commissioner), Hood River County

**Alternates:** Kristi Chapman (Commissioner), Port of Hood River; Arthur Babitz (Commissioner), Hood River County; Joe Sullivan, City of Bingen (Councilor); Jason Hartmann (Councilor), City of White Salmon; David Sauter (Commissioner), Klickitat County; Jessica Metta (Councilor), City of Hood River

**Staff/Consultants:** Kevin Greenwood (Project Director), Port of Hood River; Genevieve Scholl (Interim Executive Director), Port of Hood River; Michael Shannon (Project Manager), HNTB; Steve Siegel, Siegel Consulting.

**Guests:** Senator Curtis King, Adam Fiss, RTC

### Welcome

Commissioner Mike Fox called the meeting to order at 2:00 p.m.

### Meeting Minutes

The minutes from July 11 regular meeting were approved by consensus.

### Federal Delegation Tour

Commissioner Fox noted that he attended the Washington DC trip with Commissioner Jake Anderson, Mayor Kate McBride, Mayor Marla Keethler, Kevin Greenwood, and Hal Hiemstra. The group met with several congressional offices. Overall Commissioner Fox believes the meetings went well with full support for the bridge replacement project. During their meeting with US Department of Transportation (USDOT), Morteza Farajian, Executive Director, expressed the opinion that a P3 approach would not be his recommendation since the project is a straightforward project. There was also a lot of discussion of several grant opportunities for the bridge replacement project. A TIFIA loan was also discussed and Farajian suggested that the Port should apply sooner rather than later. Commissioner Fox noted that they also met with the Department of Agriculture (USDA) which seemed like a viable secondary option for a loan, but TIFIA still would be the better option.

### Draft Agenda – Government Affairs Strategy Workshop

Commissioner Fox reviewed the draft agenda for the government affairs workshop on August 24. The Bi-State Working Group (BSWG) and lobbyist will be meeting with state and federal delegates to discuss activities in the 2023 long session and the beginning of the 218<sup>th</sup> Congress.

## HNTB Progress Report

Michael Shannon of HNTB, reported that they now have their office set up in the Marina Office building. HNTB has been meeting with WSP to get a better understanding of where they are in the process. They are also putting together design activities that will be presented to the BSWG in September. HNTB is also reviewing the permitting process and hoping to move it forward. Shannon thanked Sen. King for his efforts in obtaining the \$75 million grant, HNTB is working to get that funding into the work plan. Sen. King commented that he looks forward to working with HNTB and offered his support.

## Commission Formation Agreement Update

Commissioner Fox commented that at the last meeting with Federal Highway Commission, there was some concern regarding the new entity honoring prior agreements that were made by the Port of Hood River (“Port”). The recommendation was to add a clause to the agreement noting that the new bridge authority will honor past agreements if the BSWG has provided concurrence to the issue that the Port has approved. The BSWG consensus was to review the language once it was prepared.

Commissioner Fox turned to Steve Siegel of Siegel Consulting, for a brief update on the Commission Formation Agreement (CFA). Siegel commented that they are at the end of the draft one process and starting draft two. Currently no issues requiring major substantive change to CFA have been identified. Siegel commented that they are seeking approval from BSWG to subcontract with a Washington law firm to analyze differences in the WA sales tax incurred depending on location of principal place of business, and to review draft one CFA. The BSWG consensus was for HNTB to provide a recommendation as soon as possible on this matter and seek approval from the Port Commission as well.

Siegel noted that one of the key issues in the CFA is the composition of the Board. There are three voting members appointed by Klickitat County, and three voting members appointed by Hood River County, with nominations from participating governments. Both counties also will appoint Alternates to serve in lieu of the Director’s absence. One alternate can be appointed for each Director or one alternate for all three Directors. The BSWG consensus was to move forward with the proposed composition of the Board.

Siegel commented that the current CFA states that the co-chairs of the BSWG will serve as Ex Officio members of the Board until June 30, 2025, unless extended by the Board. Ex Officio members are not voting members. The BSWG consensus was to move forward with the Ex Officio members as proposed in the CFA draft.

Siegel seeks direction on how to proceed with votes required to pass an ordinance. Siegel presented two options. Option A: requires at least four affirmative votes. Option B: requires an affirmative vote by a majority voting on the issue. The BSWG consensus was to proceed with Option A with refined language.

## Grant Opportunities

Michael Shannon reported that the INFRA grant application for \$195 million has been submitted. The Port may need to produce an “Action Plan” for Safe Street and Roads for All (SS4A) grant before applying for construction. HNTB is considering a joint application with the City of Hood River as they may be applying as well for the Heights project. BSWG consensus was to move forward with an Action Plan and to coordinate

with City of Hood River, City of Bingen, and City of White Salmon. Shannon noted that HNTB has responded to several INFRA grant questions. This shows that they are still considering the replacement bridge project for the grant. HNTB has also responded to questions for the BUILD grant. Shannon is optimistic that they will obtain the BUILD grant.

## Project Video – Bridge Closure

Mayor Marla Keethler presented a short video demonstrating what it was like when the bridge was closed. The BSWG would like to send the video to their contacts in Washington DC. The BSWG also suggested that more videos be made on safety and to document the progress of the project.

## Field Rep Assignments

Commissioner Fox commented that he and Commissioner Kristi Chapman will make the assignments for the August 24 event. The BSWG requested a page of talking points.

## Project Update

Kevin Greenwood reported that the Columbia interior branch chief rejected the Biological Opinion (BiOp) draft in July. The branch chief was advised not to sign due to formatting protocols. Shannon noted that the document has been sent to “Cindy” who will review the document and reach out the agency and provide insight to the Port.

Next meeting is on September 19. Commissioner Anderson asked for an update on the project design. Shannon commented that project design would require a supplemental agreement. HNTB will provide a recommendation in September on what design can be advanced.

## Adjourn

Commissioner Fox adjourned the meeting at 3:58 p.m.

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Hood River – White Salmon

## BRIDGE REPLACEMENT PROJECT

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**WHAT:** INVITATION FROM BI-STATE WORKING GROUP TO VISIT THE HOOD RIVER-WHITE SALMON BRIDGE

**WHO:** Washington and Oregon State Legislators

**WHEN:** Friday, October 14<sup>th</sup> from 9:00am until 1pm

**WHY:** Inspect the Bridge and Learn about impacts to mid-Columbia businesses

**WHERE:** Meet at the Port of Hood River, 1000 E. Port Marina Drive, Hood River, Oregon 97031



### PROGRAM

8:30 – Meet in Port Board room

9:00 – Introductions, Port Commissioner/Bi-State Working Group Chair, Mike Fox

9:05 – Update on Bridge Replacement

9:30 – Board shuttle to Insitu (WA)

9:45 – Travel to Insitu

10:00 – Presentation at Insitu/tour of facility

10:45 – Board shuttle to Duckwall – Fruit Company (OR)

11:00 – Travel to Duckwall

11:15 – Presentation at Duckwall/tour of facility

12:00 – Board shuttle for lunch

12:15 – Optional Lunch at Hood River Inn, Chuck Hinman, General Manager

1:00 – Program complete – Walk back to Port

*Call Kevin Greenwood, Bridge Replacement Director, (541) 961-9517*



# BRIDGE REPLACEMENT PROJECT UPDATE

## OCTOBER 2022 UPDATE



The Hood River-White Salmon Interstate Bridge is a vital transportation link connecting Hood River, Oregon with the communities of White Salmon and Bingen in Washington. Since 2003, the Port of Hood River (Port) has been working to advance the replacement of this bridge that was originally constructed in 1924. Currently, the Port is advancing the design of the replacement bridge, completing environmental review and pursuing funding for design and construction. A Bi-State Working Group (BSWG) consisting of Mayors and County Commissioners from both Hood River and Klickitat Counties monitors the project and advises the Port on bridge replacement activities.

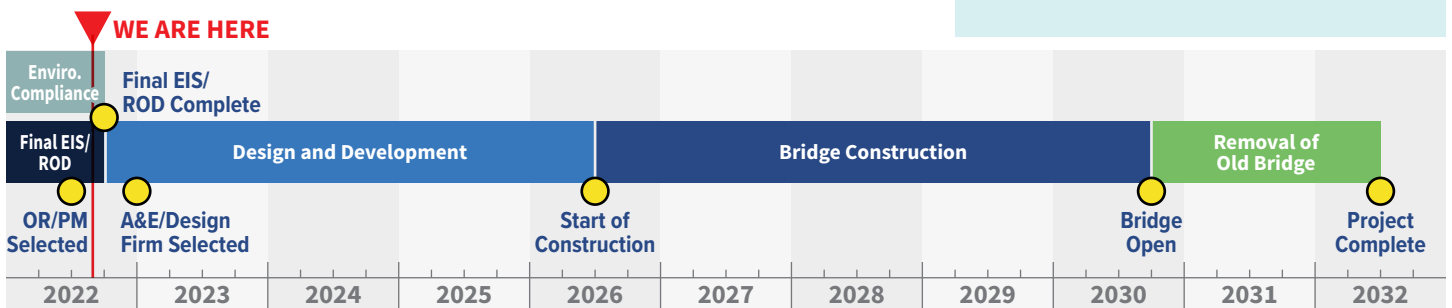
### Current Project Activities:

- Work continues on tasks necessary to finalize the National Environmental Policy Act review including consultation with NOAA Fisheries under the Endangered Species Act and completion of mitigation agreement for impacts to the historic bridge.
- Application being developed for federal Safe Streets for All (SS4A) Planning Grant to support costs for bike and pedestrian elements.
- Bi-annual bridge inspection report shows a Sufficiency Rating of 6.0 out of 100. This a reduction from 2020 and indicates the bridge is in poor condition for structural adequacy and serviceability.
- Commission Formation Agreements (CFAs) are currently in second draft. CFAs are a required for the creation of the new Mid-Columbia Bridge Authority.
- Federal field representatives tour in July was successful in demonstrating need for bridge replacement; a similar tour for Washington and Oregon state legislators will take place in October.
- Bridge closure video, available on Port of Hood River social media, demonstrated the traffic implications of a long-term bridge closure.
- Geotechnical contract is being developed for in-water borings to provide information for bridge foundation design.

### How would bridge replacement benefit the Columbia River Gorge communities?

The Hood River Bridge provides a critical connection for residents and visitors to the Columbia River Gorge National Scenic Area. One of only three bridges spanning the Columbia in this region, the bridge is a critical rural freight network facility for agriculture, forestry, heavy industry and high-tech companies with freight originating throughout the northwest. The existing bridge is nearing the end of its serviceable life and is obsolete for modern vehicles with height, width, and weight restrictions and is also a navigational hazard for marine freight vessels. The bridge has no sidewalks or bicycle lanes for non-motorized travel and would likely not withstand a large earthquake.

If project funding is secured, the new bridge would provide a safe and reliable way for everyone to cross or navigate the Columbia River—by car, truck, bus, bicycle, on foot, or on the water. A new bridge would support a thriving economy and livable communities.



To learn more about the project, please visit us at:  
[www.portofhoodriver.com/bridge](http://www.portofhoodriver.com/bridge)

### PROJECT CONTACT

Kevin Greenwood, Project Director  
☎ 541-436-0797  
@ kgreenwood@portofhoodriver.com

Mr. Kevin Greenwood  
Hood River Bridge Replacement Project Director  
Port of Hood River  
1000 E. Port Marian Driver  
Hood River, OR 97031



Subject: Replacement Bridge Management Contract –  
***Progress Report #2: August 2022***

Date: September 19, 2022

Dear Mr. Greenwood:

This progress report summarizes work for August 2022 and the anticipated work for September 2022. See attached monthly progress report for additional details (Report template attached – full report will begin in October).

Major services for August:

- Continued Finalizing Sub-Agreements, one sub-consultant RSEC (Railroad Coord.) has chosen not to continue on the project, this work will be done by HNTB.
- Aug 8<sup>th</sup> held internal team kick-off meeting
- Attended NEPA/ROD Update Meetings with WSP/ODOT/Agencies
- Continue to advance the development of key project plans (PMP, Doc Control, Project Control)
- Began the development of sub-schedules and integrated project schedule
- Quality Management Plan has been completed and initial training was held August 8<sup>th</sup>.
- Working on the development of Project Branding and communication plan
- Supported submittal and response to questions for INFRA, BIP and Build2020 Grants

Upcoming services for September:

- Advance Geotechnical and Preliminary Engineering amendment
- Submit SS4A Grant Application
- Finalize Project Collaboration Portal
- Support the advancement of Tribal MOA to mitigate fish impacts
- Support the advancement of toll fund optimization

Best regards,

A handwritten signature in black ink, appearing to read "Michael Shannon", with a horizontal line extending to the right.

Michael Shannon, PE  
Project Manager

# **PORT OF HOOD RIVER REPLACEMENT BRIDGE MANAGEMENT CONTRACT (RBMC)**

PORT OF HOOD RIVER No: 2022-01

HNTB CORPORATION PROJECT No: 74620

## **MONTHLY PROGRESS REPORT**



**Reporting Period: August 2022**

**Report Date: 09/19/2022**





Table of Contents

<b>1. Executive Summary.....</b>	<b>3</b>
1.1 Project Overview .....	3
1.2 Schedule & Key Milestones .....	3
1.3 Budget & Expenditures .....	3
<b>2. Project Status.....</b>	<b>3</b>
2.1 Task 1 – Project Management.....	3
2.2 Task 2 – Risk Management.....	3
2.3 Task 3 – Change Management.....	3
2.4 Task 4 – Quality .....	3
2.5 Task 5 – Project Controls.....	3
2.6 Task 6 – Communications .....	4
2.7 Task 7 – Funding, Finance and Tolling (FFT).....	4
2.8 Task 8 – Delivery Method.....	4
2.9 Task 9 – Environmental and Regulatory .....	4
2.10 Task 10 – Right of Way .....	4
2.11 Task 11 – Engineering.....	4
2.12 Task 12 – Construction .....	4
2.13 Task 13 – Contracting.....	5

**No table of figures entries found.**

**1. Executive Summary**

**1.1 Project Overview**

**1.2 Schedule & Key Milestones**

**1.3 Budget & Expenditures**

**2. Project Status**

- Contract NTP received on July 13<sup>th</sup>, 2022
- Office lease approved on July 26<sup>th</sup>, 2022

**2.1 Task 1 – Project Management**

**2.1.1 Subtask 1.1 – Project Management**

**2.1.2 Subtask 1.2 – Chartering Workshop**

**2.1.3 Subtask 1.3 – Document Control**

**2.1.4 Subtask 1.4 – Project Debriefs**

**2.1.5 Subtask 1.5 – Contract Administration**

**2.1.6 Subtask 1.6 – Invoice & Progress Reporting**

**2.1.7 Subtask 1.7 - Meetings**

**2.2 Task 2 – Risk Management**

**2.2.1 Subtask 2.1 – Risk Management Plan**

**2.2.2 Subtask 2.2 – Risk Workshop**

**2.2.3 Subtask 2.3 – Risk Register**

**2.3 Task 3 – Change Management**

**2.4 Task 4 – Quality**

**2.4.1 Subtask 4.1 - Quality Management Plan (QMP)**

**2.4.2 Subtask 4.2 - Quality Training**

**2.5 Task 5 – Project Controls**

**2.5.1 Subtask 5.1 – Project Controls Plan**

**2.5.2 Subtask 5.2 – Project Dashboard**

**2.5.3 Subtask 5.3 – Integrated Project Schedule**

**2.5.4 Subtask 5.4 – Sub Project Schedule**

**2.6 Task 6 – Communications**

- 2.6.1** Subtask 6.1 – Public Involvement & Communication Plan
- 2.6.2** Subtask 6.2 – Strategic Communications Support
- 2.6.3** Subtask 6.3 – Workshops
- 2.6.4** Subtask 6.4 – Public Involvement & Project Branding
- 2.6.5** Subtask 6.5 - Meetings

**2.7 Task 7 – Funding, Finance and Tolling (FFT)**

- 2.7.1** Subtask 7.1 – Financial Planning, Modeling and Scenarios
- 2.7.2** Subtask 7.2 – FFT Workshops
- 2.7.3** Subtask 7.3 – Competitive Grant Services
- 2.7.4** Subtask 7.4 – Traffic and Revenue Advisory Services
- 2.7.5** Subtask 7.5 - Meetings

**2.8 Task 8 – Delivery Method**

- 2.8.1** Subtask 8.1 – Delivery Method Analysis
- 2.8.2** Subtask 8.2 – Delivery Method Workshop
- 2.8.3** Subtask 8.3 – Industry Outreach

**2.9 Task 9 – Environmental and Regulatory**

- 2.9.1** Subtask 9.1 – Environmental Coordination (NEPA)
- 2.9.2** Subtask 9.2 – Environmental Compliance Plan
- 2.9.3** Subtask 9.3 – Environmental Compliance Workshop
- 2.9.4** Subtask 9.4 – Regulatory Agency Coordination
- 2.9.5** Subtask 9.5 – Tribal Coordination
- 2.9.6** Subtask 9.6 – Railroad Coordination

**2.10 Task 10 – Right of Way**

- 2.10.1** Subtask 10.1 – Right of Way Acquisition Plan

**2.11 Task 11 – Engineering**

- 2.11.1** Subtask 11.1 – Preliminary Engineering
- 2.11.2** Subtask 11.2 – Geotechnical Explorations

**2.12 Task 12 – Construction**

- 2.12.1** Subtask 12.1 – Constructability Staging Evaluation

Header Text

**2.13 Task 13 – Contracting**

**2.13.1** Subtask 13.1 – Contracting Procurement

**2.13.2** Subtask 13.2 - Meetings

## September Update on Status of the Commission Formation Agreement

Based on comments from the Bi-State Working Group and its attorneys, a second draft of the Commission Formation Agreement was prepared and is being distributed for review. Comments on Draft 2 are due by Wednesday, October 5<sup>th</sup>. A third, and anticipated final, draft is scheduled to be distributed for review by Wednesday, October 19<sup>th</sup>. Final BSWG approval is planned for the November meeting.

There is no recommendation yet on the primary location (Oregon or Washington) of the Commission, which determines the state laws applicable to the Commission. Pacifica Law Group is retained to assess the tax impacts of the location decision. A recommendation is scheduled for the October BSWG meeting.

Draft 1 was an Agreement with two attached exhibits that were temporary in nature. To better distinguish the permanent Agreement from the two temporary exhibits, the exhibits were detached from the Agreement, creating three documents for approval under a unified resolution (which is provided). Proposed revisions to these documents that may interest the BSWG are outlined below.

In the Agreement, provisions are added describing:

- The duties and authorities of the Board, which are described in broad terms. Draft 1 did not adequately describe these provisions.
- The removal of a Director by the Board if the Director has four consecutive unexcused absences from regular board meetings. Facilitates removing a Director who essentially abandoned its office.
- The duties and responsibilities of the executive director and legal counsel. Prudent to include.
- The obligation of the Commission to fulfill the commitments made in environmental documents, such as the ROD, that were issued while the Port was the lead agency. Adds transparency to the transition of responsibility from Port to Commission. Facilitates approval of the ROD.
- The duty to ensure the rights and interests of the tribes. Adds transparency to transition.
- The factors to be addressed by Board in setting toll rates, collecting tolls, and enforcing payment of tolls. Provides assurances to credit rating agencies and lenders.

In the former Exhibit 2, now the *“Interim Rules for the Mid-Columbia Bridge Commission,”* provisions are added describing:

- Procedures to address conflicts of interest. Recommended by reviewing attorneys.
- Procedures to address situations where a Director holds a second public office and there is an incompatibility between the two offices. For example, a Director that is also on a City Council may have a duty to increase toll rates as a Director while being a member of a City Council that opposes the increase. This is not a conflict of interest per se, but could raise ethics concerns.

In the former Exhibit 3, now the *“Intergovernmental Coordination Plan,”* key revisions include:

- The section addressing coordination of the Port and Commission budgets was tentatively removed from Draft 2 to allow the Port time to determine how to better address this issue.
- A section is added addressing coordination between the Port and Commission with regard to the transition of environmental approvals from when the Port is the lead agency to the Commission.
- A section is added outlining the staffing of the Commission by the Port during the transition period. Includes provisions on the handling of public records of the Commission.

## 2022 4<sup>th</sup> Quarter BSWG/PORT Comm Schedule

Date	Meeting	Key Topics
<b>September</b>		
9/19/2022	Port Commission Meeting	Presentations on: Project Schedule Project Delivery Method Amendment #1 Advancing Geotech Project Development (RFP/RFQ) Full Time Key Staff (Project Manager, Project Controls)
<b>October</b>		
10/3/2022	BSWG Meeting (New)	Action: Recommendation to Port on Amendment 1
10/4/2022	Port Commission Meeting	Action: Decision on Amendment 1
10/17/2022	BSWG Meeting	Presentation on: Amendment #2 FFT for (Evaluation of Tolling Opportunities) Communication Plan Opportunities Contract Consolidation Regulatory/Permit/Tribal Coordination
10/18/2022	Port Commission Meeting	Summary of Presentations
10/31/2022	BSWG Meeting (New)	Action: Recommendation to Port on Amendment 2
<b>November</b>		
11/01/2022	Port Commission Meeting	Action: Decision on Amendment 2
11/14/2022	BSWG Meeting	
11/15/2022	Port Commission Meeting	
<b>December</b>		
12/12/2022	BSWG Meeting	Action: Recommendation on Delivery Method
12/13/2022	Port Commission Meeting	Action: Decision on Delivery Method