

# Hood River White Salmon Bridge Authority

## Regular Meeting Agenda



**Date:** July 10, 2023

**Time:** 2:00 – 4:00 PM

**Location:** White Salmon City Council Chambers  
119 NE Church Ave, White Salmon WA

**Meeting ID:** 834 7376 3179

**Join Zoom Meeting:** <https://us06web.zoom.us/j/83473763179>

2:00 pm	<b>1. Call to Order</b> A. Roll Call (Confirm Quorum 4)	P. xxx
2:05 pm	<b>2. Modifications, Additions to Agenda</b>	P.
2:05 pm	<b>3. Public Comment (3 minutes per person, 30 minutes maximum total)</b>	P
2:20 pm	<b>4. Executive Reports</b> A. Co-Chairs Report (Each Meeting) B. Executive Director/Bridge Update Report (Each Meeting) C. Review of Open Action Items (Each Meeting) D. Budget Report (2 <sup>nd</sup> Meeting)	P
2:30 pm	<b>5. Consent Agenda</b> A. Approval and/or Correction of Minutes i. BSWG Meeting Minutes from 6.26.23 B. Interim Co-Chairs C. Adoptions of Interim Rules Exhibit B from the Commission Formation Agreement D. Legal Services Request for Qualifications (RFQ) i. Contract Review Board/Selection Committee E. Physical Address F. Use of term “Commissioner” for board members G. Employer Identification Number/SAMS	P
N/A	<b>6. Committee Reports</b> A. TBD	P
3:00 pm	<b>7. Presentations</b> A. General Project Overview B. Communications C. Organizational Readiness	P
3:45	<b>8. Unfinished Business</b>	
3:50	<b>9. New Business</b> A. Action Items i. Communications ii. HNTB Amendment 4 iii. Insurance Coverage  B. Informational Items i. Public Records Policy and Forms ii. Email Secretary of State in WA and OR iii. Members and Alternates Written Affirmation iv. .GOV site/YouTube/Zoom Account v. Bridge Authority Roster	P

C. Upcoming Action Items

- i. Intergovernmental Agreement w/ Port of Hood River
- ii. Confirmation/Appointment of Officers
  - 1. Executive Director
  - 2. Chief Financial Officer
  - 3. Secretary
  - 4. Treasurer
  - 5. Other
- iii. Update Interim rules and bylaws
- iv. Regular Meeting: Date/Time/Location
- v. Public Records Policy
- vi. Intergovernmental Coordination Policy (WSDOT/ODOT/FHWA)
- vii. Reimbursement Rules
- viii. Sub-Committee Assignments
- ix. Raise Grant Execution
- x. Procurement and Contracting Rules
- xi. Regulatory Compliance/Mitigation/Commitments

10. Confirmation of Directives

3:55 pm

11. Announcements

A. Community Events

Date	Event	Location	Time
July 7 <sup>th</sup>	First Friday	Hood River	5 to 8 pm

B. Next Meeting

Date: Monday, July 24, 2023

Time: 2 – 4 pm

Location: White Salmon City Council Chambers

N/A

12. Executive Session

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(n) –Security Programs, ORS 192.660(2)(n) – Labor Negotiations.

4:00 pm

13. Adjournment

If you have a disability that requires any special materials, services, or assistance, please contact us at 541,386,1645 so we may arrange for appropriate accommodations.

The chair reserves the opportunity to change the order of the items if unforeseen circumstances arise. The Commission welcomes public comment on issues not on the agenda during the public comment period. With the exception of factual questions, the Commission does not immediately discuss issues raised during public comment. The Commission will either refer concerns raised during public comment to the Executive Director for a response or will request that the issue be placed on a future meeting agenda. People distributing copies of materials as part of their testimony should bring 10 copies. Written comment on issues of concern may be submitted to the Authority Office at any time.